

# **LAPEL HIGH SCHOOL**



## **Student Handbook 2021-2022**

### **VISION STATEMENT**

Changing Lives, Impacting Futures

### **MISSION STATEMENT**

The mission of Lapel High School is to develop positive relationships that empower learners to think critically, communicate effectively, and contribute positively to their community.

1850 South 900 West  
Lapel, Indiana 46051  
(765) 534-3036  
[www.lapelhs.com](http://www.lapelhs.com)

\*Any provision not covered in the handbook or any interpretation will be the administration's responsibility.

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**LAPEL HIGH SCHOOL CALENDAR 2021-2022**

August	9	Organizational/Inservice Day (Teachers Only)
	10	Teacher Work Day (Teachers Only)
	11	First Day for Students
September	3	eLearning Day
	6	Labor Day (No School)
October	8	End of 1st 9-Week Grading Period
	13	eLearning Day (P/T Conferences)
	13	Parent/Teacher Conferences 1 p.m. - 7 p.m. (Student eLearning Day)
	18-22	Fall Break (No School)
November	24-26	Thanksgiving Break (No School)
December	21	Start Winter Break at the End of School Day
	21	End of 1st Semester
January	6	Students Return from Winter Break
	17	M.L. King, Jr. Day (No School)
March	7	eLearning Day
	11	End of 3rd 9-Week Grading Period
April	1	No School
	4-8	Spring Break
May	26	Last Day for Students
	27	Teacher Records Day
June	5	Graduation (5 PM)

\* Additional days may be added at the end of the school year to meet the IDOE's 180 day requirement. \*\* Teachers will be permitted to leave their building when all student obligations are completed if Records Day is on Saturday. Frankton-Lapel Community Schools and FLEA will comply with IC 20-6.1-5-9 and IC 20-10.1-2-1 and its intent. Teachers shall not be required to report to school when school is closed by order of the school corporation or health authorities.

**SCHOOL CLOSING INFORMATION**

In the event that it becomes necessary to cancel or delay school because of severe weather conditions or any other emergency, school officials will notify the local TV stations (Channel 6, 8, 13, and 59) and School Messenger will contact parents as soon as possible. Please do not call the school for this information. Television stations are notified by 6:00 am each day school is delayed or cancelled.

# Student Schedule

## SCHEDULES

<b>Regular Schedule</b>	
Monday & Friday	
<u>Period</u>	<u>Time</u>
PD	7:40-8:15 (35)
1	8:20-9:10 (50)
2	9:15-10:05 (50)
3	10:10-11:00 (50)
4	11:05-11:55 (50)
<b>Lunch A</b>	<b>11:55-12:25 (30)</b>
<b>5</b>	<b>12:30-1:25 (55)</b>
<b>5</b>	<b>12:00-12:25 (25)</b>
<b>Lunch B</b>	<b>12:25-12:55 (30)</b>
<b>5</b>	<b>1:00-1:25 (25)</b>
<b>5</b>	<b>12:00-12:55 (55)</b>
<b>Lunch C</b>	<b>12:55-1:25 (30)</b>
6	1:30-2:20 (50)
7	2:25-3:15 (50)

<b>MTSS/HR/SEL Schedule</b>	
Tuesday-Wednesday-Thursday	
<u>Period</u>	<u>Time</u>
PD	7:40-8:15 (35)
1	8:20-9:06 (46)
2	9:11-9:57 (46)
MTSS/HR/SEL	10:02-10:27 (25)
3	10:27-11:13 (46)
4	11:18-12:03 (45)
<b>Lunch A</b>	<b>12:03-12:33 (30)</b>
<b>5</b>	<b>12:38-1:33 (55)</b>
<b>5</b>	<b>12:08-12:33 (25)</b>
<b>Lunch B</b>	<b>12:33-1:03 (30)</b>
<b>5</b>	<b>1:08-1:33 (25)</b>
<b>5</b>	<b>12:08-1:03 (55)</b>
<b>Lunch C</b>	<b>1:03-1:33 (30)</b>
6	1:38-2:24 (46)
7	2:29-3:15 (46)

<b>2-Hour Delay</b>	
<u>Period</u>	<u>Time</u>
PD	9:40-10:15 (35)
1	10:20-10:50 (30)
2	10:55-11:25 (30)
3	11:30-12:00 (30)
<b>Lunch A</b>	<b>12:00-12:30 (30)</b>
<b>4</b>	<b>12:35-1:30 (55)</b>
<b>4</b>	<b>12:05-12:30 (25)</b>
<b>Lunch B</b>	<b>12:30-1:00 (30)</b>
<b>4</b>	<b>1:05-1:30 (25)</b>
<b>4</b>	<b>12:05-1:00 (55)</b>
<b>Lunch C</b>	<b>1:00-1:30 (30)</b>
5	1:35-2:05 (30)
6	2:10-2:40 (30)
7	2:45-3:15 (30)

**FACULTY AND STAFF CONTACT LIST**

<b>Office</b>	<b>Position</b>	<b>Ext #</b>	<b>E-mail</b>
Boles, Matt	Assistant Principal	5007	<a href="mailto:mboles@flcs.k12.in.us">mboles@flcs.k12.in.us</a>
Catt, Patty	Guidance	5012	<a href="mailto:pcatt@flcs.k12.in.us">pcatt@flcs.k12.in.us</a>
Chase, Bill	Activities Director	5013	<a href="mailto:wchase@flcs.k12.in.us">wchase@flcs.k12.in.us</a>
Cherry, Dana	Activities Secretary	5018	<a href="mailto:dcherry@flcs.k12.in.us">dcherry@flcs.k12.in.us</a>
Crandall, Steve	Auditorium	5014	<a href="mailto:scrandall@flcs.k12.in.us">scrandall@flcs.k12.in.us</a>
Fields, Rhonda	Nurse	5010	<a href="mailto:rfields@flcs.k12.in.us">rfields@flcs.k12.in.us</a>
Jones, Angie	Treasurer	5011	<a href="mailto:ajones@flcs.k12.in.us">ajones@flcs.k12.in.us</a>
Krause, Sherry	Guidance Secretary	5002	<a href="mailto:skrause@flcs.k12.in.us">skrause@flcs.k12.in.us</a>
Loller, Krista	Guidance	5015	<a href="mailto:kloller@flcs.k12.in.us">kloller@flcs.k12.in.us</a>
Mills, Tonya	Administration Secretary	5001	<a href="mailto:tmills@flcs.k12.in.us">tmills@flcs.k12.in.us</a>
Willis, John	Principal	5006	<a href="mailto:iwillis@flcs.k12.in.us">iwillis@flcs.k12.in.us</a>

<b>Teachers</b>	<b>Subject</b>	<b>Room #</b>	<b>Ext #</b>	<b>E-mail</b>
Baker, Donna	Intervention	151 / 154	5124 / 5128	<a href="mailto:dbaker@flcs.k12.in.us">dbaker@flcs.k12.in.us</a>
Bays, Molly	Academy		5016	<a href="mailto:mbays@flcs.k12.in.us">mbays@flcs.k12.in.us</a>
Bays, Toni	Band	100	5110	<a href="mailto:tbays@flcs.k12.in.us">tbays@flcs.k12.in.us</a>
Canfield, Valarie	Science	103	5112	<a href="mailto:vcanfield@flcs.k12.in.us">vcanfield@flcs.k12.in.us</a>
Clark, Diane	Aide	153	5122	<a href="mailto:dclark@flcs.k12.in.us">dclark@flcs.k12.in.us</a>
Conner, Sara	Soc. Studies	268	5120	<a href="mailto:sconner@flcs.k12.in.us">sconner@flcs.k12.in.us</a>
Cox, Katherine	Aide	154	5142	<a href="mailto:kcox@flcs.k12.in.us">kcox@flcs.k12.in.us</a>
Darlington, Sara	Aide	151	5124	<a href="mailto:sdarlington@flcs.k12.in.us">sdarlington@flcs.k12.in.us</a>
DeSpain, Derek	Science	105	5140	<a href="mailto:ddespain@flcs.k12.in.us">ddespain@flcs.k12.in.us</a>
Freeman, Katie	English	263	5111	<a href="mailto:kfreeman@flcs.k12.in.us">kfreeman@flcs.k12.in.us</a>
Helm, Haley	F.A.C.S	261	5104	<a href="mailto:hhelm@flcs.k12.in.us">hhelm@flcs.k12.in.us</a>
Hersberger-Gray, Denise	Math	205	5108	<a href="mailto:dcray@flcs.k12.in.us">dcray@flcs.k12.in.us</a>
Hodgson, Katherine	Eng/Journal	260 / 262	5137 / 5130	<a href="mailto:khodgson@flcs.k12.in.us">khodgson@flcs.k12.in.us</a>
Humerickhouse, Glenn	Math	204	5118	<a href="mailto:ghumerickhouse@flcs.k12.in.us">ghumerickhouse@flcs.k12.in.us</a>
Jachim, Kinsey	Intervention	153 / 154	5122 / 5128	<a href="mailto:kjachim@flcs.k12.in.us">kjachim@flcs.k12.in.us</a>
Johnson, Jeffrey	Science	106	5107	<a href="mailto:jjohnson@flcs.k12.in.us">jjohnson@flcs.k12.in.us</a>
Johnson, Patti	Math	210	5127	<a href="mailto:pjohnson@flcs.k12.in.us">pjohnson@flcs.k12.in.us</a>
Loller, Krista	French/English	255	5101	<a href="mailto:kloller@flcs.k12.in.us">kloller@flcs.k12.in.us</a>
McCalley, Jason	English	267	5116	<a href="mailto:jmccalley@flcs.k12.in.us">jmccalley@flcs.k12.in.us</a>
McCalley, Kendra	Business	203	5102	<a href="mailto:kmccalley@flcs.k12.in.us">kmccalley@flcs.k12.in.us</a>
Miller, Tim	Phys. Ed. / Soc. Studies	Boys PE/202	5121/5129	<a href="mailto:tmiller@flcs.k12.in.us">tmiller@flcs.k12.in.us</a>
Muniz, Elana	Art	155/159	5103	<a href="mailto:emuniz@flcs.k12.in.us">emuniz@flcs.k12.in.us</a>
Neal, Jodi	Library	Media Center	5201	<a href="mailto:jneal@flcs.k12.in.us">jneal@flcs.k12.in.us</a>
Newby, Zach	Health / Phys Ed	150 / Boys P.E.	5125	<a href="mailto:znewby@flcs.k12.in.us">znewby@flcs.k12.in.us</a>
Paddock, Tami	Aide	153	5124	<a href="mailto:tpaddock@flcs.k12.in.us">tpaddock@flcs.k12.in.us</a>
Renner, Gabe	Math	210	5123	<a href="mailto:grenner@flcs.k12.in.us">grenner@flcs.k12.in.us</a>
Shively, Jane	English	259	5113	<a href="mailto:jshively@flcs.k12.in.us">jshively@flcs.k12.in.us</a>
Smith, Brady	Aide	153	5122	<a href="mailto:bsmith@flcs.k12.in.us">bsmith@flcs.k12.in.us</a>
Soden, Chad	Soc. Studies	265	5119	<a href="mailto:csoden@flcs.k12.in.us">csoden@flcs.k12.in.us</a>
Steele, Autumn	Resource	154	5142	<a href="mailto:asteele@flcs.k12.in.us">asteele@flcs.k12.in.us</a>
Storm, Julie	Spanish	254	5114	<a href="mailto:jstorm@flcs.k12.in.us">jstorm@flcs.k12.in.us</a>
Strange, Josh	Soc. Studies	269	5106	<a href="mailto:jstrange@flcs.k12.in.us">jstrange@flcs.k12.in.us</a>
Tarplee, Tim	Industrial Technology	157	5128	<a href="mailto:ttarplee@flcs.k12.in.us">ttarplee@flcs.k12.in.us</a>
Terhune, Jeannine	Choir	101	5115	<a href="mailto:jterhune@flcs.k12.in.us">jterhune@flcs.k12.in.us</a>
Wagner, Kristina	Spanish	257	5138	<a href="mailto:kwagner@flcs.k12.in.us">kwagner@flcs.k12.in.us</a>
Wainscott, Stacy	Agriculture	158	5126	<a href="mailto:swainscott@flcs.k12.in.us">swainscott@flcs.k12.in.us</a>
Wilson, Tina	Study Hall	Commons	N/A	<a href="mailto:twilson@flcs.k12.in.us">twilson@flcs.k12.in.us</a>

<b>Support</b>	<b>Position</b>	<b>Ext. #</b>	<b>E-Mail</b>
Green, Shelley	Cafeteria Manager	5017	<a href="mailto:sgreen@flcs.k12.in.us">sgreen@flcs.k12.in.us</a>
Hackleman, Bret	Maintenance Supervisor	5021	<a href="mailto:bhackleman@flcs.k12.in.us">bhackleman@flcs.k12.in.us</a>
Helms, Cindy	Maintenance	5021	<a href="mailto:chelms@flcs.k12.in.us">chelms@flcs.k12.in.us</a>
Kepner, Gayle	Maintenance	5021	<a href="mailto:gkepner@flcs.k12.in.us">gkepner@flcs.k12.in.us</a>
Reincke, Kevin	Maintenance	5021	<a href="mailto:kreincke@flcs.k12.in.us">kreincke@flcs.k12.in.us</a>
Savage, Scott	Maintenance	5021	<a href="mailto:ssavage@flcs.k12.in.us">ssavage@flcs.k12.in.us</a>
Scott, Monica	Technology	5027	<a href="mailto:msscott@flcs.k12.in.us">msscott@flcs.k12.in.us</a>
Tharp, Tim	Maintenance	5021	<a href="mailto:ttharp@flcs.k12.in.us">ttharp@flcs.k12.in.us</a>

<b>Additional Phone Ext.</b>			
Help Desk	5027	Media Center	5204
Computer Lab (Rm 202)	5129	Teacher's Lounge	5132

## **PHILOSOPHY OF LAPEL HIGH SCHOOL**

The philosophy of Lapel High School is to help students develop mentally, emotionally, physically, and socially to become responsible citizens in our ever-changing democracy.

The basic and essential purpose of the school is to help students grow into functional adults capable of contributing to the local community and society at large.

Since abilities and needs vary, education must be adaptable to meet these variations. Through this adaptation, students will be prepared to meet any academic, vocational, cultural, social, civic, and recreational experiences in the future.

In order to receive the necessary support of the local community, the school must implement contemporary educational programs and must maintain discipline in accordance with accepted moral standards of the community. At the same time, the school must be aware of and tolerant of individual differences.

The school should identify individual differences through teacher awareness and a comprehensive counseling and guidance program. Through constant evaluation and revision of the curriculum, the students of Lapel High School should be aware of changes in society.

The interaction among students, teachers, administrators, and the community should be an ongoing process of open communication, both verbal and written.

To implement this philosophy within the confines of available finances and staff, our objectives are:

- To provide individualized instruction for the development of academic, artistic, vocational, and/or manual skills.
- To provide opportunities for the student to develop the citizenship qualities of patriotism and civic responsibility.
- To make the student aware of his heritage-past, present, and future.
- To assist the student in making knowledgeable decisions concerning personal problems, emotional well-being, academic career, and post-school endeavors.
- To offer each student an opportunity to become an effective participant in peer-group activities and to develop qualities of leadership and personal worthiness.

## **STATEMENT OF PURPOSE**

The vision of Lapel High School is to encourage academic, emotional, and social excellence by “Impacting Lives, Changing Futures.” Impacting lives, thereby changing futures is a goal that is reached when all stakeholders play a stable and consistent role in the academic, emotional, and social life of students. It is the mission of the staff at Lapel High School to build relationships that foster a safe and positive learning environment for all students. The school community works together to provide multiple opportunities for college and career readiness, while assisting students in understanding the positive characteristics essential to contributing to the community in which they live.

## **LAPEL HIGH SCHOOL BELIEF STATEMENTS**

- ❖ Parents are partners in each child’s education.
- ❖ Students Learn in a variety of ways.
- ❖ All students can learn from a relevant curriculum and experiences beyond the classroom.
- ❖ All students are unique and provide contributions to Lapel High School.
- ❖ To be productive citizens, students need to learn self-discipline, organization, communication and problem solving.

## **LAPEL HIGH SCHOOL CORE VALUES**

- ❖ Continuous improvement promotes excellence in education.
- ❖ Decisions are based on what’s best for all students.
- ❖ Staff will provide a supportive and safe learning environment.
- ❖ Maximize each student’s academic potential.

## HISTORY

Lapel at first used a small one-room school located on Pendleton Pike at the east edge of town. A school was built on the Studley farm about 1874. It was known as the Studley School and later was the White School.

In 1890, a two-room brick school was built northwest of the frame schoolhouse by Township Trustee James M. Anderson. A committee consisting of James Anderson, Dr. B. Davis, and Arthur Woodward made the tax levy.

The site of the school at the north edge of town was bought from George W. Wright, and in 1899 an eight-room building was erected. A. Johnson Shetterly was trustee at this time, and first superintendent was E.L. Holton, with Rufus A.

Hoover, Principal. School board members were E.G. Huffman, president; William Woodward and R.S. Wilson.

In 1912, a substantial addition, including a gymnasium and six other classrooms, was made. There were then all of the advantages of the modern city school system, with manual training, domestic science department, and special courses in music and art. The township at this time had two-fifths interest in the school, and it was then that the brick (Alfred) school at Fishersburg was torn down; some of the material from the school was used in the new addition. Since that time children from Fishersburg have attended the school.

In 1924, with Ward O. Shetterly, Trustee, additional remodeling and construction were undertaken. The old gymnasium was converted into a new domestic science and manual training unit. Meanwhile, a new gym, assembly room, and classrooms were built.

In 1953, the school we are presently occupying was first used. However, it was used only for the graduation of seniors from the old school. The first complete school year in this building wasn't until 1954.

In 1957, Lapel School was evaluated and admitted as a member of the North Central Association of Schools and Colleges.

The school year of 1972-73 brought another change. This was the year Lapel became a member of the West Central School Corporation.

Later, there were additional buildings built. The first addition was a ten-room elementary section. The athletic building was completed at the west end of the parking lot in 1975. In 1976, the music building and kindergarten were built. In 1979, six new rooms were added to the elementary.

In 1988, a large remodeling project was started which considerably enlarged the building and permitted the elementary to become a separate school.

In October, 2005, a groundbreaking ceremony took place to kick-off the beginning of the new high school. This new facility was built on the corner of 900 West and 200 South, with the front of the building facing State Road 32. The first day in the new building for the faculty/staff was January 7, 2008. The first day for the students to attend this new high school was January 8, 2008. The first graduation to take place in the new Lapel High School was on May 31, 2008.

## SCHOOL SONG(S)

### LAPEL HIGH SCHOOL FIGHT SONG

On Lapel, On Lapel, Go right down that floor  
(field)!

Forward, Center, Guard keep going,  
(Halfback, Center, Tackle, Guard)  
Basket sure to score. Rah! Rah! Rah!  
(Come on Bulldogs hit'em hard)

On Lapel, On Lapel, Fight on for your fame.  
Fight, fellows fight, fight, fight, To win this  
game.

Hey, Lapel, Say Lapel, L-A-P-E-L, Lapel!  
(Repeat the whole thing)

### LAPEL HIGH SCHOOL ALMA MATER

(Music and Lyrics by Jeannine Terhune and Greg Scott)

Lapel, we love you full of pride,  
Supporting each other side by side  
Our colors black and gold, proudly we hold  
Strong, mighty and bold  
Community and school united we stand  
Walking together hand in hand  
High standards our goal, faithfully we'll strive  
Our Alma Mater dear old Lapel High

### SCHOOL COLORS

Black and Gold

### SCHOOL MASCOT

Bulldog

## **ATTENDANCE**

### **ARRIVAL AT SCHOOL AND LEAVING SCHOOL**

Students arriving at school before 7:45 A.M. will not be supervised; therefore we are recommending that students plan their arrival as close as possible to the 8:12 A.M. bell. Students are not to go to their locker until the 8:12 bell. Students reporting to school after 8:20 A.M. are to sign-in in the office upon arrival. Please note that excessive school tardiness will result in disciplinary action. When school is dismissed at 3:15 P.M. students are to leave the building by 3:30 P.M., unless they are under the direct supervision of a teacher, coach, and/or administrator.

### **REPORTING ABSENCES**

The student's parent or guardian should contact the school between 7:15am and 9:00am on the date of the absence in order to state the nature of the absence. Classes begin at 8:20 A.M. daily. A student arriving later than 8:50 will be considered absent from his or her 1st period.

Absences not authorized and verified by a parent contact on the date of the absence will be considered "unexcused". Students, who have reached the age of eighteen and are "emancipated" from their parents/guardians, may call in for themselves. Students who are eighteen years of age and still living with their parents are considered under their parents' rules and must be accounted for by their parents.

### **ATTENDANCE**

The attendance office will be open at 7:30am every morning for the purpose of students to deliver notes for absences, appointments, etc. without being late for 1<sup>st</sup> period class. Students reporting to the attendance office are expected to be in class at 8:20am. Reporting to class after 8:20am with a visit to the attendance office will be considered tardy to school.

Excessive absenteeism is considered to be any excused absences over 6 days per semester.

Excessive Absences: Students deemed to have excessive absences will be assigned a plan by the Principal and the Attendance Committee. This plan may include both disciplinary and academic sanctions. A student could be placed on an attendance contract on the sixth (6th) absence.

Students with excused absences or students absent with notification from school and/or an individual class(es) six (6) times or less during a semester will be allowed to make up the missed classroom work for credit.

Students with an unexcused absence or students absent from school and/or an individual class(es) seven (7) times or more will be expected to complete missed work and take quizzes/exams upon arrival to class. These assignments will be done without credit toward the class.

- 3rd Absence: Letter mailed to parents
- 6th Absence: 2nd Letter mailed to parents
- 7th Absence: Attendance Contract & Meeting with Parent/Guardian
- 8th Absence: 1 day In-School Suspension
- 9th Absence: 2 days In-School Suspension
- 10th Absence: 3 days In-School Suspension and/or possible removal from class/loss of credit/expulsion (depending on circumstances)

#### ***Policy Waiver:***

Exceptions to the above policies and procedures due to extensive illness, hospitalization, or other extenuating circumstances shall be determined by the principal or his/her designee.

Section 504 is available to students if they have a physical or mental condition which substantially impairs a major life activity (i.e. learning). Some examples of this may be: diabetes, hypoglycemia, severe allergies, leukemia, cancer, heart disorders, and the need for special medical procedures. These conditions may require special attention on the part of the school corporation (i.e. a shortened school day or exemption from the school's attendance requirements).

### **COLLEGE VISITATIONS**

Students are permitted four official college visits during their high school career with written approval from the principal or his/her designee. These absences will count as extenuating and will not count toward their totaled absences for the semester. Students in grade eleven may take up to two visits beginning the first semester of the school year. Students in grade twelve may take up to two visits during the school year. If used, college visits must be taken in a given school year and are not transferable to another year.

### **ABSENT VS. TARDY**

A student who arrives at school late but during the 1st (30) minutes will be considered tardy to school. A student who arrives thirty (30) minutes after the start of the 1st period will be considered absent. In addition, a

student who arrives during the first ten (10) minutes each period thereafter (periods 2-7), will be considered tardy. A student who arrives at class after 10 minutes for periods 2-7 will be considered absent from that class. Example is below:

Regular Day:	Period 1 – 8:21-8:50am – Tardy	Period 1 – 8:50-9:10 – Absent
	Period 2 – 9:15-9:25am – Tardy	Period 2 – 9:25-10:05 – Absent

### **EXCESSIVE ABSENCES**

A student will be limited to a total of six (6) excused and unexcused absences per semester. A student could be placed on an attendance contract on the sixth (6th) absence.

Any absence after the sixth (6th) will:

- Require a doctor's certificate within two (2) school days of the absence or the school nurses approval.
- May result in the teacher not giving credit for the missing assignments.
- May result in a referral to proper legal authorities
- May result in the filing of charges for Educational Neglect

### **COMPULSORY ATTENDANCE**

It is unlawful for a parent to fail, neglect, or refuse to send their child to a public school for the full term as required under this chapter unless the child is being provided with the instruction equivalent to that given in the public schools. This section does not apply during any period when the child is excused from attendance under this chapter.

**Penalty: A person who knowingly violates this chapter commits a Class B misdemeanor.**

*Reference: Indiana Code 20-8.1-3-34 and 20-8.1-3-37.*

### **ATTENDANCE (EXTRA-CURRICULAR)**

A student must be present at school by 12:00 p.m. to be eligible to attend or participate in any evening extra-curricular/athletic events and/or practices. A student who is in attendance must complete the school day and be in good standing to be eligible to attend or participate in evening extra-curricular/athletic events. The principal or his/her designee must clear any exception to both of these rules.

### **STUDENT MAKE-UP WORK**

All students should be permitted to make up class work missed, but under the following conditions:

- Immediately upon returning to class, the student must take the initiative to request make-up work.
- The deadline for make up is set by the teacher, who will allow at least one day for each day of absence.
- The student should be encouraged to make up work ahead of time of absence, if the absence is known in advance (i.e. vacations)
- Students will not be held responsible for making up an assignment or test on the day following an absence if the work was announced during the time of absence. If the assignment or test was announced (verbally or in writing) prior to the absence, the student will be responsible for the assignment or test on the day in which he/she returns to school.

### **TARDY POLICY**

The following policy will be followed to curtail tardiness. **Students will be allowed two tardies to school @ 8:20 am or each class per 9-weeks.**

Third Offense	Thursday School (1 hr.)
Fourth Offense	Thursday School (3 hrs.)/5 days loss of driving privileges
Fifth Offense	1-day In-School Suspension
Sixth Offense	1-day In-School Suspension
Seventh Offense	2-days In-School Suspension
Eighth Offense	3-days In-School Suspension
Ninth Offense	5-days In-School Suspension and/or loss of driving privileges for 5 days
Tenth Offense	10-days loss of driving privileges and/or possible removal from class/loss of credit (depending on circumstances)

\* Students driving privileges can be permanently suspended for habitual tardiness

### **TRUANCY**

Truancy is being absent from school without the knowledge of consent of the parent/guardian and school officials. Truancy shall include leaving the school without permission for any part of the school day.

- First Offense:
  - A. Students will receive one-day in-school suspension.

- B. Parents/Guardian will be notified.
- Second Offense:
  - A. Two-days in-school suspension.
  - B. Parent/Guardian Notified
  - C. Possible Revocation of Driver's License by the Indiana Bureau of Motor Vehicles as per statute and statewide program for the revocation of driver's licenses and prohibition of learner's permit.
- Third Offense:
  - A. Cause for Expulsion

*In some cases there may be a need for a parent conference, truancy contract and/or notification to the County Child Protection Agency.*

## **APPOINTMENTS**

Any student wishing to leave school for an official appointment (doctor, dental, job interviews, etc.) should make the proper arrangements with the office as soon as possible at the beginning of the school day on which the appointment is made. Once a handwritten note, signed by the parent or guardian is received in the office, the student will be given an official school pass. The student should secure a document containing the signature of an employee at his/her destination and should return this with him/her when he/she returns to school. Students should return to school immediately following their appointment.

## **GRADING**

### **GRADING SYSTEM**

Semester Grades will be calculated using the following method. Each of the two nine weeks grading periods will account for the same amount for the final semester grade. Each grading period will be valued 40% of the final semester grade. The final assessments will be valued 20% of the final semester grade. The following is a numerical detail of the grading system.

1 <sup>st</sup> Grading Period	+	2 <sup>nd</sup> Grading Period	+	Final Assessments	=	Final Semester Grade
40%	+	40%	+	20%	=	100%

*Dual Credit classes will follow college/university grading system guidelines.*

### **GRADE CARD DISTRIBUTION**

Student grade cards are made available after every nine (9) weeks grading period. They will be made available to the students and parents/guardians on the Wednesday following the end of the grading period. Midterms will be issued in each class on the Friday of the midterm period.

### **HONOR ROLL REQUIREMENTS**

**All "A" Honor Roll:** The student must have all A's on his/her report card.

**"A & B" Honor Roll:** The student must have any combination of A's and B's on his/her report card.

### **COMMISSION AND ACCREDITATION**

Lapel High School holds a first class commission from the Indiana State Department of Public Instruction and is a member of the North Central Association of Colleges and Secondary Schools, an organization which establishes America's highest educational standards. As students must meet certain requirements for a diploma, so must our school maintain high standards year after year to belong to this select organization.

### **GRADUATION REQUIREMENTS**

To graduate from Lapel High School, each student must meet the requirements set forth by the Indiana State Department of Public Instruction plus any additional requirements set forth by the Frankton-Lapel Community School Corporation of Madison County.

### **CORE 40 (2016 and Beyond Graduates)**

English Language Arts.....8 credits

Mathematics.....6 credits (students must take a math or quantitative reasoning course each year in high school)  
2 credits: Algebra I

	2 credits: Algebra II
	2 credits: Geometry
Science.....	6 credits
	2 credits: Biology I
	2 credits: Chemistry I, Physics I or Integrated Chem/Physics
	2 credits: any Core 40 science course
Social Studies.....	6 credits
	2 credits: U.S. History
	1 credit: U.S. Government
	1 credit: Economics
	2 credits: World History / Civilization or Geography / History of the World
Directed Electives.....	5 credits
	World Languages
	Fine Arts
	Career / Technical
Physical Education.....	2 credits
Health and Wellness.....	1 credit
Preparing for College and Careers...	1 credit
<u>Electives.....</u>	<u>5 credits</u> (Career Academic Sequence Recommended)*
40 total credits required	

### **ACADEMIC HONORS DIPLOMA (2016 and Beyond Graduates)**

For the Core 40 with Academic Honors diploma, students must also:

- Earn a minimum of 47 credits, and
- Complete all requirements for Core 40
- Earn 2 additional Core 40 math credits, and
- Earn 6-8 Core 40 world language credits, and
- Earn 2 Core 40 fine arts credits, and
- Earn a grade of "C" or above in courses that will count toward the diploma, and
- Have a grade point average of "B" or above, and
- Complete one of the following;
  - o Earn 4 credits in 2 or more AP courses and take the corresponding AP exams
  - o Earn 6 verifiable transcribed college credits in dual credit courses from priority course list
  - o Earn two of the following
    - A minimum of 3 verifiable transcribed college credits from the priority course list,
    - 2 credits in AP courses and corresponding AP exams
    - 2 credits in IB standard level courses and corresponding IB exams.
  - o Earn a combined score of 1750 or higher on the SAT critical reading, mathematics and writing sections and a minimum score of 530 on each
  - o Earn an ACT composite score of 26 or higher and complete written sections
  - o Earn 4 credits in IB courses and take corresponding IB exams

### **CURRICULUM REQUIREMENTS**

Students will be required to have 40 credits to graduate from Lapel High School. A student must complete 8 semesters, attending all day during his/her freshman, sophomore, junior, and senior years. A student may graduate from Lapel High School after attending seven (7) semesters by making applications for such in the guidance office. The application must receive final approval before a student may graduate after completing seven (7) semesters. Students at Lapel High School may **NOT** enroll in two (2) English classes during the same semester.

### **GRADE POINT AVERAGE**

Grade Point Average is calculated based on the Total Quality Points\* and GPA Credits that are accumulated over the academic career of a student. Only classes taken for high school credit, including those at the middle school level, will be counted in this calculation. Weighted grades, grades earned, credits attempted, and credits earned will have a direct impact on the final calculation of the Grade Point Average.

A student would calculate their GPA as follows:

GPA Credits: 47  
 Total Quality Points: 190.68  
 GPA:  $190.68/47 = 4.057$

\*Total Quality Points is the numerical representation of all transcript grades earned. This number is calculated by adding the values of each grade into one sum. Individual values for grades are as seen below. One additional point is added to the numerical values for weighted courses:

A+ = 4.0	A = 4.0	A- = 3.67
B+ = 3.33	B = 3.0	B- = 2.67
C+ = 2.33	B = 2.0	C- = 1.67
D+ = 1.33	D = 1.0	D- = 0.67

### **FLCS LATIN HONOR SYSTEM**

Starting with the class of 2021, FLCS will implement the “Latin” honor system described below that celebrates student performance based on an academic standard. All of the recognition standards below require a minimum Indiana Academic Honors Diploma.

Summa Cum Laude – all students with a grade point average of 4.0 and higher will wear a triple colored cord during the commencement ceremony.

Magna Cum Laude – all students with a grade point average of 3.85 - 3.99 will wear a double colored cord during the commencement ceremony.

Cum Laude – all students with a grade point average of 3.70 - 3.84 will wear a single colored cord during the commencement ceremony.

Students from the Class of 2023 and on will have to meet the Indiana State Board of Education’s Graduation Pathways requirements in order to graduate from FLCS. The requirements include that students earn a High School Diploma, Learn and Demonstrate Employability Skills, and demonstrate Postsecondary-Ready Competencies. If you have questions please contact your school principal/school counselor or visit [www.doe.in.gov/graduation-pathways](http://www.doe.in.gov/graduation-pathways).

### **CREDIT RECOVERY**

The credit recovery program is designed to allow students an opportunity to earn high school credit for courses they have failed. Students may not use this program to gain credit for a course they have not already attempted and failed in the traditional classroom setting. Student grades will be based on the written work and tests assigned by way of the e2020 computer program. The student will be assigned an “x” number of units to complete for credit. After completing all of the modules for a unit, the student will take the unit tests and cumulative exam in the media center. To receive credit, a student must have a 70% or higher for their Final Grade. Applications for credit recovery are available in the main office.

## **STUDENT EXPECTATIONS**

1. Students are to comply with the directives of teachers or other school personnel. Failure to do so constitutes insubordination.
2. Students are to refrain from violating any rules or expectations that are reasonably necessary in carrying out school purposes or an educational function.
3. Students are to not engage in any activity that disrupts classroom instruction.
4. Students are to refrain from engaging in any conduct or activity forbidden by the laws of Indiana that constitutes an interference with school purposes or an educational function. Urging other students to engage in such conduct is also prohibited.
5. Bullying by one student against another student is prohibited and is a violation of the school’s student code of conduct. “Bullying” is defined as overt, repeated acts or gestures, including verbal or written communications transmitted; physical acts committed; or any other behaviors committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student. (I.C. 20-33-8-0.2; I.C. 20-33-8-13.5)  
In addition, students are to refrain from the use of violence, force, noise, coercion, threats, intimidation, fear, passive resistance, or other comparable conduct constituting an interference with school purposes or urging other students to engage in such conduct.
6. Students are expected to show respect to all school personnel and fellow students and are to refrain from fighting or other aggressive or violent acts including the use of obscene language or gestures.
7. Students are to refrain from causing or attempting to cause physical injury or behaving in such a way as could reasonably cause physical injury to any person.

8. Students are to refrain from engaging in sexual harassment that consists of unwelcome sexual advances, or other inappropriate verbal or physical conduct of a sexual nature.
9. Students are to refrain from physical conduct of a sexual nature.
10. Students are to refrain from the use, possession, transmission or being under the influence of, harmful drugs, any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, non-alcoholic beer, stimulant, caffeine-based drug, or intoxicant of any kind or items purported as such, on school property, at any school sponsored event or traveling to or from a school activity, function or event. Students are forbidden from possessing drug paraphernalia. Students are to refrain from misuse of prescription medication. They are to refrain from possessing or using prescription medication for an unintended purpose or in an unintended manner. Students are to refrain from the use of inhalants. Students are forbidden to sniff, inhale, or otherwise ingest any substance when it is not the intended use of the substance. Students are to refrain from the possession or use of tobacco. Students are to refrain from engaging in the selling of a controlled substance, or engaging in an action that constitutes a danger to other students or constitutes an interference with school purposes or an educational function.
11. Students are not to use, possess, or transmit dangerous articles such as firearms, knives, pins, cutting tools, BB guns, explosives, destructive devices, fireworks, matches, lighters, or any other objects that can reasonably be considered a weapon or could cause harm to another person or damage school property. Students who have knowledge of these items on school grounds are to report the incident to school personnel.
12. Any behavior or symbolism denoting gang membership or affiliation is strictly forbidden. Related hand signs, clothing, handshakes and graffiti are prohibited, as is any recruitment effort.
13. Students are not permitted to ride skateboards on school grounds at any time.
14. Students are not allowed to sell or trade items at school unless directly related to a class activity supervised by school staff.
15. During the school day food; including candy, and drinks; other than water, are only to be consumed in commons or under the direct supervision of a staff member.
16. Students are expected to turn in original work for all school assignments. Students are to refrain from cheating, plagiarism, or any other dishonest means of academic gain.
17. Students are to refrain from stealing or attempting to steal school or private property. Students guilty of theft may be reported to local law enforcement agencies. Students are not to knowingly be in possession of stolen items.
18. Students are to refrain from vandalism, which includes causing or attempting to cause damage to school or private property.
19. Students are expected to attend all classes and be on time, prepared with appropriate materials.
20. Students are to only be in supervised areas throughout the school day and during school functions.
21. Students can leave school grounds during the school day only with permission of parents and school officials and after signing out in the front office. Failure to do so constitutes truancy.
22. Students are expected to walk, not run, in the building.

## **DISCIPLINE**

Disciplinary consequences may be administered by teachers, administrators, or other school personnel. Normally, discipline will be progressive in nature moving to a more serious consequence for repeat violations. However, in certain situations, the violation may be such a serious offense that progressive discipline would not be appropriate.

### **DETENTIONS**

Detentions will be held after school or during lunch throughout the school year. Students are assigned to these detentions by faculty or administration for disciplinary purposes. Students will review an "Incident Report" before the day of the detention. Missed detentions may result in a suspension.

### **LUNCH DETENTIONS**

Lunch detentions will be held during the students' assigned lunches throughout the school year. Students are assigned to these detentions by faculty or administration for disciplinary purposes. Students will review an "Incident Report" prior to the detention. Missed detentions may result in a suspension.

### **THURSDAY SCHOOL**

Thursday School is held each Thursday from 3:20 until 6:20 pm. Students are expected to bring sufficient materials to keep themselves busy for the entire Thursday School. Discipline problems occurring during Thursday Schools or unexcused absences from Thursday School may result in suspension.

## **SCHOOL SUSPENSION AND SCHOOL ASSIGNMENTS AND/OR TESTS**

Suspended students are to turn in all make-up work the first day of return from suspension. Homework not turned in at this time will receive a grade of zero. Suspended students are to take all tests scheduled on the first day class meets upon a return from a suspension. Tests not taken at this time will receive a grade of zero. Suspended students may be referred to the Madison County OSS Program (see below).

## **STUDENT EXCLUSION FROM CLASS BY A TEACHER**

When a teacher believes that the seriousness of the situation and/or class disruption warrants the removal of a student from class, then the teacher may exclude the student from class for one (1) class period. If the assistant principal believes that the removal should be longer, then he may remove the student up to five (5) days. During the exclusion period the student may make the work up as required by the teacher.

## **SOCIAL PROBATION**

Any student who has been involved in multiple infractions of school rules may be placed on Social Probation by the Principal, in addition to, or in lieu of, other disciplinary action. Social Probation will be for a definite time period during which critical examination and evaluation of the student's progress will take place. During the probation period, the student will be denied the privilege of participating or attending extracurricular events and co-curricular events. (High School, Middle School, Elementary games and field trips are included as extracurricular and co-curricular events.)

## **CHEATING**

Cheating of any kind will not be tolerated. Forms of cheating include, but are not limited to: copying homework or tests from another student, using inappropriate materials during a test (calculators, cell phones, formulas, texts, etc. that have not been approved for use on a test by the instructor), and plagiarism in any form. The first offense will result in loss of credit for that assignment or test. The second offense of cheating could result in a loss of credit in the class.

## **MADISON COUNTY OSS PROGRAM**

In those situations where the student has committed acts that qualify for suspension, students in grades 7-12 may be assigned to the Madison County O.S.S. Program as an alternative to the standard suspension procedure at the discretion of local building administration. Students suspended from school and assigned to the program are to report to the designated location on an initial day of suspension, and from there to complete school work at a location designated by the program. Each day of the suspension thereafter shall be served at that designated location. Students under 18 years of age are required to be accompanied by a parent or guardian who shall provide transportation. Students are required to provide their own books and materials necessary to complete daily school assignments and will remain under supervision until they are released on each day of suspension. The student receives credit for work completed during the period of the suspension. The amount of credit to be given is determined by the school officials sending the student. The student shall be released to the parent, guardian or custodian of the student. Failure to comply or satisfactorily complete this program may result in further consequences, including a multiple day out-of-school suspension.

## **FLCS STUDENT CODE OF CONDUCT**

### **Introduction**

Disruptive behavior which interferes with the normal function of a school or disrupts or interferes with the academic process, constitutes a violation of the rights of others in terms of their desire to utilize the services and facilities of the staff and school. Students are expected to exhibit proper behavior on school property, on school buses, at off-site school sponsored activities, and on the way to and from school. Students are responsible for their behavior and subject to corrective action by school officials.

Some disruptive behaviors are more serious than others and require different approaches to correct the problems. We may use any or all of the following techniques to ensure that all of our students have an opportunity to obtain an education in an environment that is clean, safe, and orderly: Reprimand, removal from class or activity by classroom teacher, detention during recess periods, before, during, or after school, assignments of additional work, referral to the principal or assistant principal, parent conference, individual counseling by school personnel, restriction of extracurricular activities, restitution, probation, in-school suspension, out of school suspension, expulsion, assignment of a maximum of 120 hours of community service, and referral to the juvenile court are means available to school personnel in dealing with pupils involved in school discipline problems.

### **Definitions**

**INSUBORDINATION:** A student is insubordinate when he or she intentionally fails to comply with the directions of an administrator, teacher, student teacher, school bus driver, and/or any authorized school person.

**REMOVAL FROM CLASS OR ACTIVITY - TEACHER:** A middle school/junior high or high school teacher will have the right to remove a student from his/her class or activity for a period of up to one (1) school day if the student is assigned regular or additional work to be completed in another school setting. An elementary teacher will have the right to remove a student from his/her classroom or activity for a period of up to one (1) school day if the student is assigned regular or additional work to be completed in another school setting.

**IN-SCHOOL SUSPENSION:** A disciplinary action that denies a student's attendance in his/her regularly scheduled classes for a period of time not to exceed five (5) consecutive school days.

**OUT-OF-SCHOOL SUSPENSION & EXPULSION:** Suspension is a disciplinary action where a student is denied school attendance for ten (10) school days or less. This includes all extra-curricular events, i.e. athletics, musicals, dances, proms, etc. Expulsion is a disciplinary action where a student is suspended from school attendance in excess of ten (10) school days for the balance of the semester or the remainder of the school year. In a case where the expulsion occurs at the end of the semester the suspension may be for the balance of the semester and the next semester of school. If a suspension and/or expulsion is taken at the end of the school year, it may be carried over into the next school year.

**SCHOOL PURPOSES:** Those purposes for which a school corporation operates, including:

- (1) to promote knowledge and learning generally;
- (2) to maintain an orderly and efficient educational system; and
- (3) to take any action under the authority granted to school corporations and their governing bodies by IC 20-26-3 or by any other statute.

### General Rules of Conduct

Local Rules Adopted by the FLCS Board of School Trustees and/or Indiana Code 20-33-8 Suspension, Expulsion, and Student Discipline

Sec. 14, a) The following are grounds for student suspension or expulsion:

- (1) student misconduct; and
- (2) substantial disobedience.

Sec. 14, b) The grounds for expulsion or suspensions in subsection (a) apply when a student is:

- (1) on school grounds immediately before, during, and immediately after school hours and at any other time when the school is being used by a school group;
- (2) off school grounds at a school activity, function, or event; or
- (3) traveling to or from school or a school activity, function, or event.

### A. Student Misconduct and/or Substantial Disobedience

Examples of student misconduct and substantial disobedience include, but are not limited to:

1. Using violence, force, noise, coercion, threats, intimidation, fear, passive resistance, or other conduct constituting an interference with school purposes, or urging other students to engage in such conduct. The following enumeration is only illustrative and not limited to the type of conduct prohibited by this rule:
  - a. Occupying any school building, school grounds, or part thereof with intent to deprive others of its use.
  - b. Blocking the entrance or exits of any school building or corridor or room therein with intent to deprive others of lawful access to or from, or use of the building, corridor, or room.
  - c. Setting fire to or damaging any school building or property.
  - d. Prevention of or attempting to prevent by physical act the convening or continued functioning of any school or education function, or of any meeting or assembly on school property.
  - e. Intentionally making noise or acting in any manner so as to interfere with the ability of any teacher or any other person to conduct or participate in an education function.
2. Engaging in any kind of aggressive behavior that does physical or psychological harm to another person or urging other students to engage in such conduct. Prohibited conduct includes coercion, harassment, bullying, hazing, or other comparable conduct.
3. Engaging in violence and/ or threat of violence against any student, staff member, and/or other persons. Prohibited violent or threatening conduct includes threatening, planning, or conspiring with others to engage in a violent activity.
4. Causing or attempting to cause damage to school property, stealing or attempting to steal school property.
5. Causing or attempting to cause damage to private property, stealing or attempting to steal private property.
6. Causing or attempting to cause physical injury or behaving in such a way as could reasonably cause physical injury to any person. Self-defense or reasonable action undertaken on the reasonable belief that it was necessary to protect oneself and/or another person is not a violation of this rule.
7. Threatening or intimidating any person for any purpose, including obtaining money or anything of value.
8. Threatening (whether specific or general in nature) injury to persons or damage to property, regardless

- of whether there is a present ability to commit to the act.
9. Failing to report the actions or plans of another person to a teacher or administrator where those actions or plans, if carried out, could result in harm to another person or persons or damage property when the student has information about such actions or plans.
  10. Possessing, handling, or transmitting a knife or any object that can reasonably be considered a weapon, is represented to be a weapon, or looks like a weapon.
  11. Possessing, using, transmitting, or being affected by any controlled substance, prescription drug, narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverages, intoxicant or depressant of any kind, or any paraphernalia used in connection with the listed substances. Also prohibited is the consumption of any of the stated substances immediately before attending school or a school function or event.
  12. Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverages, stimulant, depressant, or intoxicant of any kind, including such substances that contain chemicals which produce the same effect of illegal substances including but not limited to Spice and K-2.
  13. Possessing, using, transmitting, or being affected by caffeine-based substances other than beverages, substances containing phenylpropanolamine (PPA), stimulants of any kind, or any other similar over-the-counter products.
  14. Possessing, using, distributing, purchasing, or selling tobacco or nicotine-containing products of any kind or in any form. These products include e-cigarettes, vaping devices, any type of look-alike products or other related products or devices associated with tobacco or nicotine use or electronic nicotine delivery systems.
  15. Offering to sell or agreeing to purchase a controlled substance or alcoholic beverages.
  16. Failing to comply with directions of teachers or other school personnel during any period of time when the student is properly under their supervision, where the failure constitutes an interference with school purposes or an educational function.
  17. Failing to completely and truthfully respond to questions from a staff member regarding school-related matters including potential violations of the student conduct rules or state or federal law.
  18. Falsely accusing any person of sexual harassment, or of violating a school rule, and/or a state or federal law.
  19. Engaging in any activity forbidden by the laws of Indiana that constitutes an interference with school purposes or an educational function.
  20. Aiding, assisting, agreeing or conspiring with another person to violate these student conduct rules or state or federal law.
  21. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, and wrongfully obtaining test copies or scores.
  22. Taking, recording, displaying and/or distributing pictures (digital or otherwise), video or audio recordings without the consent of the student or staff member in a situation not related to a school purpose or educational function.
  23. Possessing sexually-related materials which include images displaying uncovered breasts, genitals, or buttocks.
  24. "Sexting" or using a cell phone or other device to send, post, text or email messages/social media material containing images reasonably interpreted as indecent or sexually suggestive while at school or at a school related function. In addition to taking any disciplinary action, phones will be confiscated and students should be aware that any images suspected to violate criminal laws will be referred to law enforcement authorities.
  25. Engaging in pranks or other similar activity that could result in harm to another person.
  26. Using or possessing gunpowder, ammunition, or an inflammable substance.
  27. Violating any rules that are reasonably necessary in carrying out school purposes or an educational function, including, but not limited to:
    - a. engaging in sexual behavior on school property;
    - b. engaging in sexual harassment of a student or staff member;
    - c. disobedience of administrative authority;
    - d. willful absence or tardiness of students;
    - e. engaging in speech or conduct, including clothing, jewelry or hair style, that is profane, indecent, lewd, vulgar, or refers to drugs, tobacco, alcohol, sex, or illegal activity, or is plainly offensive to school purposes;
    - f. violation of the school corporation's responsible use of technology policy or rules;
    - g. violation of the school corporation's administration of medication policy or rules;
    - h. possessing or using a laser pointer or similar device.
  28. Possessing or using an electronic device (e.g. cellular telephone, tablet computer, pager, digital camera, electronic equipment) in a manner which constitutes an interference with a school purpose or educational function, an invasion of privacy, or an act of academic dishonesty, or is profane, indecent or obscene. In addition to being disciplined, students who use an electronic device in a manner which is inconsistent with this rule may have the device confiscated by school administration. Such devices will be returned to the parent.
  29. Possessing or using on school grounds during school hours an electronic device, a cellular telephone, or any other telecommunication device, including a look-a-like device, in a situation not related to a school purpose or educational function or using such a device to engage in an activity that violates school rules.

This rule is not violated when the student has been given clear permission from a school administrator or a designated staff member to possess or use one of the devices listed in this rule. In addition to being disciplined, students who use an electronic device in a manner which is inconsistent with this rule may have the device confiscated by school administration. Such devices will be returned to the parent.

30. Any student conduct rule the school building principal establishes and gives publication of it to students and parents in the principal's school building.

## B. Bullying

Bullying behavior toward a student by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse as provided herein.

Frankton-Lapel Community Schools will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies when a student is on school grounds immediately before or during school hours, immediately after school hours, or at any other time when the school is being used by a school group; off school grounds at a school activity, function, or event; traveling to or from school or a school activity, function, or event; or, using property or equipment provided by the school.

Bullying as defined in State law means overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and created for the targeted student an objectively hostile school environment. This type of behavior is a form of harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

Any student who believes s/he has been or is currently the victim of bullying should immediately report the situation to the building principal or assistant principal, or the Superintendent. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required to report any situation that they believe to be bullying behavior directed toward a student. Reports may be made to those identified above.

Additionally, students can utilize the STOPit app to anonymously report bullying, concerns, and inappropriate conduct to school personnel. The app allows students a safe, secure platform to submit a report consisting of text, image(s), and/or video(s) to school administrators who can respond to the incident and get help to individuals in need.

All complaints about bullying behavior that may violate this policy shall be promptly investigated.

If the investigation finds an instance of bullying behavior has occurred, it will result in prompt and appropriate disciplinary action. This may include expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any officer position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

Frankton-Lapel Community Schools will make efforts to educate students and parents about bullying and, in particular, how to combat it. Both in education and the implementation of this policy, Frankton-Lapel Community Schools will involve parents as appropriate.

1. This rule may be applied regardless of the physical location of the bullying behavior when a student commits bullying behavior and the targeted student attends a school within the school corporation and disciplinary action is reasonably necessary to avoid substantial interference with school discipline or prevent an unreasonable threat to the rights of other students to a safe and peaceful learning environment.
2. The school administrator will be responsible for working with the school counselors and other community resources to provide information and/or follow-up services to support the targeted student and to educate the student engaging in bullying behavior on the effects of bullying and the prevention of bullying. In addition, the school administrators and school counselors will be responsible for determining if the bullying behavior is a violation of law required to be reported to law enforcement under Indiana law based upon their reasonable belief. Such determination should be made as soon as possible and once this determination is made, the report should be made immediately to law enforcement.
3. False reporting of bullying conduct as defined in this rule by a student shall be considered a violation of this rule will result in any appropriate disciplinary action or sanctions if the investigation of the report finds it to be false.
4. Counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator. This includes appropriate intervention(s), restoration of a positive climate, and support for victims and others impacted by the bullying.

**C. Possessing A Firearm or a Destructive Device**

1. No student shall possess, handle or transmit any firearm or a destructive device on school property.
2. The following devices are considered to be a firearm under this rule:
  - a. any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive
  - b. the frame or receiver of any weapon described above
  - c. any firearm muffler or firearm silencer
  - d. any destructive device which is an explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or any similar device
  - e. any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has a barrel with a bore of more than one-half inch in diameter
  - f. any combination of parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled
  - g. an antique firearm
  - h. a rifle or a shotgun that the owner intends to use solely for sporting, recreational, or cultural purposes
3. For purposes of this rule, a destructive device is
  - a. an explosive, incendiary, or overpressure device that is configured as a bomb, a grenade, a rocket with a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, amine, a Molotov cocktail or a device that is substantially similar to an item described above,
  - b. a type of weapon that may be readily converted to expel a projectile by the action of an explosive or other propellant through a barrel that has a bore diameter of more than one-half inch, or
  - c. a combination of parts designed or intended for use in the conversion of a device into a destructive device. A destructive device is NOT a device that although originally designed for use as a weapon, is redesigned for use as a signaling, pyrotechnic, line throwing, safety, or similar device.
4. The penalty for possession of a firearm or a destructive device: suspension up to 10 days and expulsion from school for at least one calendar year with the return of the student to be at the beginning of the first semester after the one year period. The superintendent may reduce the length of the expulsion if the circumstances warrant such reduction.
5. The superintendent shall immediately notify the appropriate law enforcement agency when a student engages in behavior described in this rule.

**D. Possessing A Deadly Weapon**

1. No student shall possess, handle or transmit any deadly weapon on school property.
2. The following devices are considered to be deadly weapons as defined in I.C. 35-31.5-2-86:
  - a. a weapon, taser or electronic stun weapon, equipment, chemical substance, or other material that is in the manner it is used, or could ordinarily be used, or is intended to be used, is readily capable of causing serious bodily injury.
  - b. an animal readily capable of causing serious bodily injury and used in the commission or attempted
  - c. a biological disease, virus, or organism that is capable of causing serious bodily injury.
3. The penalty for possession of a deadly weapon: up to 10 days suspension and expulsion from school for a period of up to one calendar year.
4. The superintendent shall immediately notify the appropriate law enforcement agency when a student engages in behavior described in this rule.

**E. Unlawful Activity**

A student may be suspended or expelled for engaging in unlawful activity on or off school grounds if the unlawful activity may reasonably be considered to be an interference with school purposes or an educational function, or the student's removal is necessary to restore order or protect persons on school property. This includes any unlawful activity meeting the above criteria that takes place during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or other school functions.

**F. Legal Settlement**

A student may be expelled if it is determined that the student's legal settlement is not in the attendance area of the school where the student is enrolled.

**RIGHT TO APPEAL**

The student or parent has the right to appeal an expulsion decision to the school board within 10 days of the receipt of notice of the action taken. The student or parent appeal to the school board must be in writing. If an

appeal is properly made, the board will consider the appeal unless it has voted not to hear all student appeals of expulsion. If the board hears the appeal, it will consider the written summary of the expulsion meeting and the arguments of the school administration and the student and/or the student's parents. The board will then take any action deemed appropriate.

LEGAL REFERENCE:	I.C. 20-33-8-1 et seq.	I.C. 35-35.5-2-86
	I.C. 35-47.5-2-4	I.C. 35-47-1-5

## **AREA VOCATIONAL SCHOOL SUSPENSION**

Any student suspended while attending an Area Vocational School will be suspended from the sending school (Lapel) and the Area Vocational School during their suspension.

## **GENERAL PROCEDURES**

### **STUDENT SCHEDULE CHANGES**

- *Within 5 days of the beginning of the semester:*  
Students may withdraw from a course within the first 5 days of the beginning of the semester and enroll in another course of study. If the student withdraws from a course at the beginning of the second semester, the student may only enroll in a course of study that is a one semester course.
- *Within the First 5 weeks of the semester:*  
Students may withdraw from a course within the first 5 weeks of the semester, provided they have the ability to add a study hall to their schedule. A student may not enroll in another course of study in which a credit is given or have more than one study hall in their schedule.
- *After the first 5 weeks of the semester:*  
Students may withdraw from a course after the first 5 weeks of the semester, but will earn an "F" for the semester, provided they have the ability to add a study hall to their schedule. A student may not enroll in another course of study or have more than one study hall in their schedule.

### **BOOK RENTAL**

A student should use a rented textbook in the same manner as a purchased book. The texts are the sole responsibility of the student and must be replaced if lost or stolen. If the text is misused, a repair or replacement fee will be imposed.

### **BACK PACKS / BOOK BAGS**

Backpacks, book bags, etc. may be brought onto school premises, but must be left in the locker during the school day. Students may not carry these items in the hallways, classrooms, or other school areas during the school day. In addition, students that choose to carry backpacks, bookbags, and/or lunch boxes must utilize clear backpacks, bookbags, and/or lunch boxes.

### **CELL PHONES / ELECTRONIC DEVICES / GAMES**

All cell phones, electronic devices, games, etc. may be brought onto school premises but are to be turned off upon entering the building and remain off until exiting the building. Cell phone usage is not permitted during school hours or in the locker room at all times. Cell phones must be stored away during school hours or used only in the office with permission. This includes alarm settings, vibration, ringing, texting, talking, photos, listening to music, and any other use of the cell phone. Schools are not responsible for lost, damaged or stolen cell phones. Discipline guidelines listed below. Direct Insubordination could result in immediate out-of-school suspension.

- 1<sup>st</sup> offense: Cell phone brought to office and picked up at the end of the day.
- 2<sup>nd</sup> offense: 3-hour Thursday School
- 3<sup>rd</sup> offense: 1 day In-School Suspension
- 4<sup>th</sup> offense: 2 days In-School Suspension

**Note: The school will not be responsible for damaged, lost or stolen cell phones. Students' who bring these items to school, do so at their own risk**

### **Student Cell Phones and "Sexual Conduct" and Exploitation Laws**

"Child exploitation," a Class C felony under I.C. 35-42-4-4(b) is committed when:

A person who knowingly or intentionally:

(1) manages, produces, sponsors, presents, exhibits, photographs, films, videotapes, or creates a digitized image of any performance or incident that includes sexual conduct by a child under eighteen (18) years of age;

(2) disseminates, exhibits to another person, offers to disseminate or exhibit to another person, or sends or brings into Indiana for dissemination or exhibition matter that depicts or describes sexual conduct by a child under eighteen (18) years of age.

“Child pornography,” a class D felony under I.C. 35-42-4-4 (c) is committed when:

A person who knowingly or intentionally possesses:

- (1) a picture
- (2) a drawing
- (3) a photograph
- (4) a negative image
- (5) undeveloped film
- (6) a motion picture
- (7) a videotape
- (8) a digitized image or
- (9) any pictorial representation;

That depicts or describes sexual conduct by a child who the person knows is less than sixteen (16) years of age or who appears to be less than sixteen (16) years of age, and that lacks serious literary, artistic, political, or scientific value.

## **COMMONS**

The food service personnel are genuinely interested in providing food and service that pleases most of the student body. By observing the following rules you can do your part in helping keep the commons clean, attractive and a pleasant place to eat.

- Empty all trash from trays into the containers. Return the trays and silverware to the receiving window. The silverware is not to be altered in any way.
- Do not throw food or anything else
- Keep the lines orderly, and do not cut in

## **COMPUTER LABS POLICIES AND PROCEDURES FOR STUDENTS**

It is critically important that student activity involving computers be closely monitored. In order to protect user files, system security must be maintained. Therefore, students are subject to the following restrictions.

Students are not allowed to:

- access DOS.
- access any teacher menus.
- access any supervisor menus.
- access any other students' menu.
- reboot any workstation connected to the network.
- adjust, change, alter, etc., any equipment or cables concerning the physical workstation.
- work in a networked lab without teacher supervision.

## **PENALTIES FOR VIOLATION OF POLICIES/PROCEDURES**

Please realize that while we encourage usage of the labs, we must also safeguard the files, records, programs, systems, and equipment for all users. What may seem like harmless curiosity/exploration on the surface may really constitute illegal criminal trespass (whether physical or electronic), violation of copyright, and vandalism.

Violations of the FLCS network/internet or LHS computer policies will result in immediate referral to the office.

## **DRESS CODE**

The administration, faculty, and student body at Lapel High School believe there is a direct relationship between dress and personal grooming, conduct and wholesome living and thinking of young people. Students are expected to dress and groom themselves within the framework of individual pride, decency, cleanliness, and safety. Parental cooperation is expected to insure adherence to these standards. If the school officials believe that a student is dressed or groomed in a manner that affects any of the factors named above, action will be taken as with any discipline case. Any attire which is disruptive to the educational process shall be unacceptable.

Examples of items that are inappropriate and/or disruptive to the educational process include but are not limited to:

- The use of wireless/Bluetooth headphones/mice are allowed. However, FLCS reserves the right to limit and/or remove any wireless/Bluetooth devices that disrupt the network/internet.
- Skirts and dresses that are shorter than the tips of the fingers when student is standing with arms extended straight down at the side of the leg with fingers fully extended toward the floor
- Shorts that are shorter than the tips of the thumbs when student is standing with arms extended straight down at the side of the leg with fingers fully extended toward the floor
- Hats, hoods, bandanas, or any other head coverings
- Sunglasses (except may be worn on dress-up days during homecoming or sectional-time to enhance outfits)
- Short shirts or blouses that allow bare skin to show around the waistline
- Bathing suits
- Halter tops, strapless tops, tube tops, backless tops, see-through tops, tops with spaghetti straps, ribbed tank tops and other revealing clothing as well as tops with plunging or revealing necklines
- Tops with straps less than two inches wide
- Attire with obscene or suggestive words or pictures on articles of clothing—this includes advertisements for tobacco or alcoholic beverages or other controlled substances or gang-related affiliations.
- Mesh shirts that are not worn along with another shirt
- Undergarments that are visible because pants are hanging too low (sagging pants)
- Tights, leggings, or spandex shorts that are not worn along with a skirt, dress, or shorts of the required length.
- Inappropriately torn clothing
- Jackets and coats in classrooms (these items must be placed and kept in lockers.)
- Attire or accessories such as chains that can cause injury or that may damage school property

THESE RULES OF DRESS APPLY TO BOTH GIRLS AND BOYS. Students who refuse to comply with these simple, appropriate for school dress requirements, shall be requested to change into something which is suitable. Students will be unexcused for any time missed from class or school if they are sent home to change into appropriate school attire. If students refuse to change into something appropriate, they will be placed in In-School Suspension for the remainder of that school day.

### **FLAGS, PLEDGE ALLEGIANCE, MOMENT OF SILENCE**

1. The United States Flag shall be displayed in each classroom and a daily opportunity will be provided for students to voluntarily recite the Pledge of Allegiance. IC 20-10.1-4-0.5
2. A daily observance of a moment of silence will be provided to each student so that each student may, by individual choice, meditate, pray, or engage in other silent activity that does not interfere with, distract, or impede another student's individual choice. IC 20-10.1-4-3.5

### **HALLWAYS**

1. Students are not to litter the hallways.
2. Students are not to have any food or drink in the hallways between 8:12 and 3:15. Students are not to have any open food/drink in the hallways at any time.
3. Students are not to bring glass bottles or containers into the building.
4. Students should not run in halls.

### **HALL PASSES**

Students are not permitted in the halls during class periods unless they have a pass from a staff member or a teacher.

### **LOCKERS**

Lockers are assigned to students at the beginning of the year. Students are to stay in the locker assigned to them. Student use of lockers does not diminish the school corporation's ownership or control of the lockers. The school corporation retains the right to inspect the locker and its contents to insure that the locker is being used and maintained with its intended purpose. An inspection of all lockers in the school, or all lockers in a particular area of the school, may be conducted if the Principal reasonably believes that such an inspection is necessary to prevent, impede, or substantially reduce the risk of an interference with school purposes or an educational function, a physical injury or illness to any person, damage to personal or school property, or a violation of state law and/or school rules.

### **LUNCH PERIOD**

1. During lunch the students will only be permitted in the commons or Media Center, if it is open.
2. Students are not permitted in the parking lot at any time except to leave for an appointment, go to cadet teaching or vocational school.
3. No drinks may be brought into the building in unidentifiable containers such as styrofoam cups, paper cups, etc. Only unopened clearly marked containers will be allowed before school, during school, and at extracurricular events.

## **SCHOOL EMERGENCIES**

From time to time it will become necessary to deal with school emergencies of different magnitudes. The administration wishes to stress that the student's well being is the first priority in all of these matters.

### **Emergency examples:**

**FIRES:** If a fire alarm is sounded in school, the students are evacuated in a quick and orderly manner after the fire alarm is verified or 3 minutes have expired. The fire department responds to the call and checks the building THOROUGHLY, if students have been evacuated. After the fire department declares the building safe, the students are returned to the building.

**SEVERE WEATHER, TORNADOES OR EARTHQUAKES:** If the school receives severe weather information, the students will proceed to safe areas within the building until the all-clear is given by the administration. If an earthquake occurs, the students will follow the state guidelines on dealing with earthquakes at a school.

**BOMB THREATS:** If a bomb threat is received by the school, the principal and superintendent are notified IMMEDIATELY. If the threat is determined to be authentic, **911** is called and the building will be evacuated per the fire drill procedures. Once the fire department and/or police with administration have searched the school AND determined that there is no danger, the students are returned to the building. Again, the student's well being is our first priority. If it is not certain that the school is safe, the students will not be returned to the building.

**DRILLS:** The school follows a regular schedule for practicing fire/bomb threat evacuations, severe weather/earthquake emergencies, and man-made emergencies as determined by the State of Indiana during the course of the year.

## **STUDENT RELATIONSHIPS**

While at school or school sponsored activities, students are expected to conduct themselves as ladies and gentlemen. The school is not the place for intimate social relationships. Therefore, displaying intimate social relationships will not be allowed and disciplinary action may be taken.

## **SUBSTITUTE TEACHERS**

At times, it may be necessary for the school to employ a substitute teacher to fill in for the regular classroom teacher. Students should remember that substitute teachers have as much authority as any regular teacher, and students are expected to show as much respect for substitutes as they would show for their regular teacher.

## **STUDENT DRIVING**

Student driving is a privilege granted to the student by their parents, the school administration, and the State of Indiana.

1. For the safety of all, certain rules must be obeyed while operating a vehicle on school grounds.
2. Students must sign a drug, alcohol, and tobacco testing program consent form to be granted driving privileges on school grounds.
3. If a student fails a drug test, the student's driving privileges will be revoked for 30 days.
4. Students must register and display a parking permit as instructed. This tag must be displayed on the rear view mirror and visible at all times. There will be a one-time five dollar (\$5.00) registration fee. Students will use the same parking pass each year they drive to school. Lost parking passes may be replaced with the purchase of a new pass.
5. Do not exceed 10 mph on school grounds.
6. No student is to leave in a vehicle without the express permission of the central office.
7. Students leaving school early are not to return to school unless engaged in some activity.
8. All students will leave the parking lot at the end of the school under faculty supervision after all the school buses have left the school grounds.
9. There will be no loitering in cars parked in the lot. Students should time their arrivals at school to coincide with the change of classes.
10. Each student must park in the assigned parking areas on school property.
11. No one is allowed to be in cars during the school day—this includes lunch hour.
12. There is to be no smoking in cars while in the parking lot.
13. Once you enter the parking lot you are to stay. **DO NOT** leave until you are dismissed from school.

**VIOLATION OF ANY OF THESE RULES MAY RESULT IN SUSPENSION OF DRIVING PRIVILEGES.**

## **DRIVING PRIVILEGES** \*INDIANA CODE IC 20-33-8-14, 15, 16

A driver's license or a learner's permit may not be issued to an individual less than eighteen (18) years of age who meets any of the following conditions:

- Is a habitual truant (2 times)
- Is under at least a second suspension from school for the school year
- Is under an expulsion from school due to misconduct
- Has withdrawn from school, for a reason other than financial hardship.

\*The high school will follow state guidelines. The State statute allows for the discontinuation of driving privileges for students under the age of eighteen (18) who are willfully truant, suspended from school for a second time or expelled/excluded from attendance at the high school.

### **MILITARY OPT-OUT NOTIFICATION** \*INDIANA CODE IC 20-33-10-4

Federal public law 107-110, section 9528 of the ESEA, "No Child Left Behind Act" requires school districts to release student names, addresses, and phone numbers to military recruiters upon their request. Students are then called at home by recruiters and encouraged to join the military. The law also requires the school district to notify you of your right to Opt-Out from this by requesting that the district not release your information to military recruiters. Please submit a signed, written request to the main office by the end of the student's Sophomore year to Opt-Out of this process.

## **SERVICES**

### **HEALTH CLINIC**

The school health clinic is located on the **east** side of the main office area. It is operated all/each day by school secretaries, and part-time Monday thru Friday by the school nurse. The secretaries and school nurse administer medication and first-aid needs to the students and notify parents of an ill-stricken student. A complete record is kept in the clinic to record all visits to the clinic by each student and to provide the necessary information for prompt notification of parents.

### **LOST AND FOUND**

Lost and found articles are to be turned in immediately to the main office. A box for lost and found articles such as clothing is provided so that all students can redeem their lost articles(s) at any time. Rings and watches that are found are kept in the main office.

### **MEDIA CENTER/LIBRARY**

The media center/library has books, magazines, and pamphlets for assigned study and recreational reading. Students are expected to use the library for educational purposes and not as a place to visit with friends. The following rules apply:

- Materials should be properly checked out and returned on time so that others may use them. Fines are charged for damaged or overdue materials. The fine is \$0.10/school day passed the due date up to a maximum of \$5.00
- Students losing library materials must pay the replacement cost of the materials.
- Students who create an undue disturbance in the library will lose library privileges for a specified period of time.
- Books cannot be signed out in another student's name.
- Books are not to be loaned to other students.
- A student whose name appears on the electronic card is responsible for its return.

### **CIRCULATION:**

**Regular Circulation Materials:** Students are allowed to check out a book for a two week period. Students may renew a book **ONLY** one time, for a period of one week, unless a book has a hold placed on it.

**Reference Circulation Materials:** Students are allowed to check out reference materials for one night. Students may renew reference material **ONLY** one time, for a period of one night, unless it has a hold placed on it.

### **TELEPHONES**

Telephones are placed in the school offices for school business. Messages will be received and students will be called to the phone in case of emergencies.

## **EXTRA-CURRICULAR ACTIVITIES AND ORGANIZATIONS**

All high school students are urged to participate in one or more extra-curricular activity. Students are urged to commit themselves to the activities they join; not just for the benefit of the organization but for the students themselves. Students are urged to plan their activity schedule carefully. Obligations at home, church, and in the community should be considered in arriving at a program that will be most suitable for the student. Students must complete the day in good standing to be eligible to participate in evening extra-curricular activities.

### **ART**

The Art Club is an organization designed to enhance the student's appreciation for art. Its membership is limited to those students who are currently enrolled in an art class or who have had the equivalence of one year's study in Art.

**BANDS**

The high school bands are very important curricular activities, which represent our school and community with the finest musical talent. The bands are open to all musically interested students. The high school band is an accredited class which meets every day for one hour and which may also schedule rehearsals outside of school time. Any interested new students should contact the band director and the principal for admission arrangements.

**COLOR GUARD**

The Color Guard meets during after school hours. Students involved must be in grades 9-12, must be able to dance and march with a steady beat, and must audition to be in the group. The Color Guard performs with the High School Band at parades, contests, football games, and other selected sites.

**CONCERT CHOIR**

The Concert Choir is an accredited course that meets every day for one hour. The choir annually presents a fall concert, a Christmas program, and a spring concert in addition to participating in the Madison County Choral Festival. The Choir is also responsible for the attendance to several announced night rehearsals previous to these events. Choir members must participate in all stated activities or their grades will be lowered.

**FAMILY, CAREER, COMMUNITY LEADERS OF AMERICA**

Membership is open to any high school student who is or has been enrolled in a Family and Consumer Science Class. Its purpose is fellowship, helpfulness, and service to the school and community. Activities include contributing to the American Heart Association, Riley Hospital, and Toys for Tots.

**FRENCH CLUB**

The French Club is an activity designed to enhance the student's appreciation for French culture and art. Its membership is limited to those students who are currently enrolled in French or who have had the equivalence of one year's study in French. Activities may include attending a play or concert and eating in a French restaurant.

**FUTURE FARMERS OF AMERICA**

Membership is limited to those students regularly enrolled in vocational agriculture and have a satisfactory program of supervised farming practice. The purposes of the organization are to create an interest in farming and technical and commercial agriculture as a vocation and to promote leadership and responsibility in its members.

**JAZZ BAND**

The Jazz Band meets during after school hours. Students involved must be in the senior high band class. The Jazz Band performs at a wide variety of functions throughout the school year.

**NATIONAL HONOR SOCIETY**

Eligibility for Lapel Amphictyon Chapter of the National Honor Society is open to any students in the eleventh or twelfth grades who have been enrolled in the school for a period equivalent to one semester prior to being inducted into the Society. The following scholarship requirements must be met: 3.5 for juniors and 3.5 for seniors. In addition to scholarship, membership is based on three other criteria: leadership in both the school and community; character; and service to the school, classmates, and community.

**SCIENCE/HEALTH CLUB**

The Science/Health Club offers students who have an interest in science and/or health related issues an opportunity to actively explore their interests. In the past, members of the club have attended conferences on genetics, explored an Indiana deciduous forest, provided special children with gifts at Christmas time, and traveled to Florida for an ecological field study during the summer.

**SHOW CHOIR**

The Show Choir is a select group chosen by audition each spring. It is an accredited course, which meets every day for one period. The group often represents the school and community in a public relations capacity. Show Choir members must participate in all stated activities or their grades will be lowered. The Show Choir performs on tour each spring at selected schools throughout Indiana that are approximately the same size as Lapel High School.

**SPANISH CLUB**

The Spanish Club is an activity designed to enhance the student's appreciation for Spanish culture and art. Its membership is limited to those students who are currently enrolled in Spanish or who have had the equivalence of one year's study in Spanish. Activities may include attending a Spanish play or concert and eating in a Spanish restaurant. Native Spanish speakers will share their cultures with the club at special meetings.

**STUDENTS AGAINST DESTRUCTIVE DECISIONS**

Students Against Destructive Decisions is an organization with open membership to all students in grades 9 – 12. The purpose of the organization is to provide students with various activities throughout the year that educate students about the dangers of destructive decisions.

**STUDENT COUNCIL**

The one organization in the school, which represents everyone and speaks for everyone, is the Student Council. It is an organization of students elected by their fellow classmates to serve as their official representatives in all matters of concern to the entire school. Two members represent the seventh and eighth grade classes from each class. Four members represent each high school class.

**AWARDS****AWARDS**

Lapel High School's philosophy is to provide for the development of ethical values and aesthetic judgment in all curricular and extracurricular activities. In order to do this, the community agencies are given the opportunity to make suggestions and to reward the educational endeavors of youth. This is carried out with the following awards program.

**ACADEMIC HALL OF FAME**

Students who are enrolled in Lapel High School and earn a G.P.A. of 3.70 or above after seven (7) semesters of high school are eligible to be inducted into the Frankton-Lapel Community Schools Academic Hall-of-Fame.

**ACADEMIC AWARDS**

1. Valedictorian is presented by First Merchants Bank to the senior who ranks first in scholarship.
2. Salutatorian is presented to the senior who ranks second in scholarship.
3. To be eligible for Valedictorian or Salutatorian, the student must be a candidate for the Academic Honors Diploma and complete four (4) semesters at Lapel High School.
4. The Academic Award is a scholastic award presented to the senior student with the best academic record.
5. A high school student who achieves a 3.75 grade point average for the school year will receive an Academic Excellence Award at the beginning of the next school year.

**AMERICAN LEGION HIGH SCHOOL AWARD**

This award is presented each year to the senior boy and senior girl who best represent outstanding qualities of character and ability.

**ATHLETIC AWARDS PRESENTED BY OUTSIDE AGENCIES**

1. The Top Dawg Graphics Outstanding Senior Athlete Award is presented to the most outstanding senior boy and girl athletes.
2. The Red Haven Award is presented by Anderson Herald Bulletin to the outstanding athletic scholar from the senior class.
3. The Johnny Wilson award is presented by the Anderson Herald Bulletin.

**ATHLETIC DEPARTMENT AWARDS**

The Athletic Department of Lapel High School awards several awards in each sport.

**BOYS' STATE AND GIRLS' STATE**

These honorary selections are sponsored by the American Legion Post 212 in Lapel and are given to the outstanding boy and girl chosen by the faculty for a week's study of government at Indiana State University.

### **D.A.R. AWARD**

The D.A.R. Award is presented to a student recommended by the government teachers and voted upon by the high school faculty. This award is given to a student who best exhibits dependability, leadership, and patriotism.

### **FAMILY AND CONSUMER SCIENCE AWARD**

A Family and Consumer Science award is presented to an outstanding male and female FACS student who has maintained the highest FACS grade average in the greatest number of classes throughout their high school career.

### **LAPEL LADY LION'S AWARD**

This award is presented to an outstanding girl in the senior class.

### **MUSIC AWARDS**

1. The Myers Insurance Music Award is presented to a senior music student who displays outstanding musical ability in both choral and instrumental areas.
2. The band department presents several awards to outstanding students each year. Seniors in the band are eligible to receive the John Philip Sousa Award (marching band), the Arion Award (musicianship), and the Louis Armstrong Award (jazz band). Juniors are eligible for the junior version of the Arion Award. All band students can earn a band letter by completing the following: participate in summer band, participate successfully in the ISSMA solo & ensemble contest, and attend a concert by a professional or college band or orchestra. These letters are awarded at the spring band concert.
3. The Choral department presents the National Choral Award each year at the year-end convocation to the outstanding senior vocal student. The High School Show Choir votes on the outstanding senior member and this award is presented at the spring Show Choir concert. In years when there is an outstanding senior pianist, the Chopin Award is given. Outstanding performer awards may be given at the digression of the director.

### **STUDENT COUNCIL AWARD**

An award is presented to each of the four senior members who serve on the Student Council.